



## TRAINING REGISTRATION – 2018

Full Name	
Job Title	
Company	
ABN	
Phone	<i>Include area code</i>
Email	<i>for course correspondence</i>
Company Address	
State	Post Code



### \*COURSE DETAILS *(Tick & enter preferences)*

Course	Duration	Training Content	Select	Location <i>(See calendar)</i>	Date/s <i>(See calendar)</i>
BowTieXP Methodology	1/2 Day	<i>Bowtie Methodology Theory</i>	<input type="checkbox"/>		<i>On demand</i>
BowTieXP Software	1 Day	<i>Methodology + Software (Basics)</i>	<input type="checkbox"/>		
BowTieXP Master Class	2 Days	<i>Methodology + Software Master Class</i>	<input type="checkbox"/>		
AuditXP - Auditing	1/2 Day	<i>AuditXP Software for conducting Audits (Prerequisite – BowTieXP Software)</i>	<input type="checkbox"/>		
<i>The above courses can be customised to your existing risk management framework for in-house delivery on demand (Please complete below and contact us).</i>					
			<input type="checkbox"/>	<i>List location</i>	<i>List date</i>

### COURSE FEES *(per participant)*

Course Type	Early Bird*	Normal	CONDITIONS:
1/2 Day Course	AUD 550	AUD 600	<ul style="list-style-type: none"> <li>*Early bird pricing is valid if booked &amp; paid at least 30 days in advance.</li> <li>Course Fees are listed in AUD without GST. 10% GST will apply</li> <li>Volume discounts may apply. Contact us for details</li> <li>Purchase the software and get further discounts. Contact us for details</li> </ul> Contact: <a href="mailto:bowtiexp@bowtiexp.com.au">bowtiexp@bowtiexp.com.au</a>
1 Day Course	AUD 1000	AUD 1100	
2 Day Course	AUD 1850	AUD 1950	

### PAYMENT OPTIONS *(tick payment method)*

<input type="checkbox"/> Credit Card	Complete and return Page 1 along with payment reference. (Refer Page 3 to remit by Credit Card)
<input type="checkbox"/> Purchase Order	Company Purchase Order for approved organisations made to 'RPS Energy Pty Ltd'
PO #	<input type="text"/>
<input type="checkbox"/> EFT	Payable to: 'RPS Energy' Bank: Commonwealth Bank BSB: 066-007 Account No.: 1004 8403 International Swift Code: CTBAU2S <i>Please include the code (BTXP) and your surname with remittance advice (e.g. BTXP-SMITH)</i>

<b>Queensland</b> 743 Ann St Brisbane, QLD 4006 P: +61 7 3237 8899 F: +61 7 3237 8833	<b>Western Australia</b> Level 2, 27-31 Troode St West Perth, WA 6005 P: +61 8 9211 1111 F: +61 8 9211 1122 <b>WEB:</b> <a href="http://www.bowtiexp.com.au">www.bowtiexp.com.au</a> <b>EMAIL:</b> <a href="mailto:bowtiexp@bowtiexp.com.au">bowtiexp@bowtiexp.com.au</a>	<b>New Zealand</b> Level 2, 218 Lambton Quay Wellington 6011, New Zealand P: +64 4 390 1309
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### EVENT CONDITIONS

In the event a program is cancelled by RPS all participants will be notified via email and a full refund of the program fee will be offered. Alternatively, participants will be offered a place on the next available program.

\*Minimum attendance numbers must be met prior to any training event.

### CANCELLATIONS & REFUNDS

All cancellation/transfers/substitutions must be advised in writing.

If a cancellation is received more than 15 working days prior to the event start date a \$100 administration fee will be incurred.

If cancellation is made 5-15 working days from event start date; 50% refund. For cancellations 0-5 working days or participant fails to attend - no refund available.

### TRANSFERS

If you wish to transfer to another date, notification is required in writing and will incur a \$100.00 (inclusive of GST) administration fee.

### SUBSTITUTIONS

Substitutions can be made and no fee will be incurred. Please advise us promptly of name change.

software

training

implementation

consulting



Complete Risk Management Solutions



#### Queensland

743 Ann St,  
Brisbane, QLD 4006  
P: +61 7 3237 8899  
F: +61 7 3237 8833

#### Western Australia

Level 2, 27-31 Troode St  
West Perth, WA 6005  
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F: +61 8 9211 1122

#### New Zealand

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WEB: [www.bowtiexp.com.au](http://www.bowtiexp.com.au)

EMAIL: [bowtiexp@bowtiexp.com.au](mailto:bowtiexp@bowtiexp.com.au)